

GUIDELINES FOR HKL RESEARCH DAY 2019 POSTER AND ORAL COMPETITION

A) Eligibility Criteria

1. Abstract should be based on original research and should **NOT** have been presented at any **international scientific conferences**.
2. Participants may submit **MORE THAN ONE** abstract.
3. Abstracts must be submitted in **ENGLISH**.
4. Studies conducted in Ministry of Health facilities **MUST** have **NMRR ID** with their abstract.
5. Studies submitted **MUST** have ethical approval from Medical Review & Ethics Committee (MREC) Ministry of Health Malaysia and should attached **TOGETHER** with their abstract.
6. The Scientific Committee will review and reserve the right to decide on the acceptance of abstracts for poster and oral presentation.
7. Case reports and case series will also be accepted.

B) Abstract Format

1. The structured abstract **SHOULD NOT exceed 250 word limit**
2. The structure abstract should follow: **Introduction, Methodology, Results and Discussion/Conclusion**.
3. Author(s)'s name must be written in **FULL**. Do not include professional title or degrees. List any institutional affiliation, state and country
4. Abstract title must be in the **Title Case**, e.g. "Prevalence of Dengue Fever in Malaysia".
5. Do not include graphs, tables or illustrations in the abstract.
6. Abbreviations must be defined by placing it in parentheses after the full word, the first time it appears.

C) Submission Guidelines

1. All abstract must be submitted via email to **hklresearchday@gmail.com**. Hardcopy submissions will not be accepted
2. The Secretariat will notify participants regarding the dateline of abstract submission and the results of their submission once finalized by the Secretariat.

D) Poster Display and Presentation

1. Poster must be in the following format: **POTRAIT A0 size (90cm width x 120 cm height)**.
2. Participants are responsible for printing of posters and for the materials to put up the posters on designated panel at the exhibition area.(No funds for poster printing)
3. Further details regarding poster display onto the panel board will be announced later once finalized by the Secretariat.

For enquiries, please contact:

HKL Research Day Secretariat at 03 26155555 EXT. 6262 or email hklresearchday@gmail.com

**HKL Research Day Poster / Oral Competition 2019
Declaration & Structured Abstract Form**

PRESENTING AUTHOR
Name:
Current Position:
Department:
Organization:
E-mail:
Tel:

DECLARATION FOR ABSTRACT SUBMISSION

By submitting the abstract to the HKL Research Day Poster/Oral Competition 2019, I declare that:

1. The abstract is an original work of the authors listed.
2. The NMRR ID (compulsory for studies conducted in MOH facilities) is _____
3. The abstract has NOT been published in any journal before.
4. The presenting author will be attending the conference to present the poster if the abstract is shortlisted.

.....
Full Name

.....
Signature

.....
Date

TEMPLATE FOR ABSTRACT (CLINICAL RESEARCH):

Poster Title:

- The title should reflect the content
- Abstract title must be in Title Case, e.g. "Prevalence of Dengue Fever in Malaysia".

Authors & Affiliations:

- Please enter the names in FULL.
- Please underline the presenting author.
- Number the authors and indicate their affiliations after the authors' name.
- This is an example for an abstract with three authors from three different hospitals.
 1. Izzaty Dalawi, Kuala Lumpur Hospital
 2. Karina Koh, Sarawak General Hospital
 3. Mohana Priya A/P Valeysamy, Ampang Hospital

Introduction:

- Briefly state the background and objective of the study

Methodology:

- Report your study design, data sources, and data analyses in a transparent manner

Results:

- Report your results in a transparent and comprehensible manner

Discussion/Conclusion

- Conclusions must be consistent with the results and address the objective / research question

Word Counts:

- State your total word counts, including introduction, methodology, results, discussion and conclusion.

For office use only

Date Received		Received By	
Slot No		Date	

Please email completed form to hklresearchday@gmail.com

TEMPLATE FOR ABSTRACT (CASE REPORT/CASE SERIES):

Poster Title:

- The title should reflect the content
- Abstract title must be in Title Case, e.g. "Prevalence of Dengue Fever in Malaysia".

Authors & Affiliations:

- Please enter the names in FULL.
- Please underline the presenting author.
- Number the authors and indicate their affiliations after the authors' name.
- This is an example for an abstract with three authors from three different hospitals.
 4. Izzaty Dalawi, Kuala Lumpur Hospital
 5. Karina Koh, Sarawak General Hospital
 6. Mohana Priya A/P Valeysamy, Ampang Hospital

Introduction:

- Briefly state the background and objective of the study

Case Report/Description

- Report your study design, data sources, and data analyses in a transparent manner

Discussion/Conclusion

Conclusions must be consistent with the results and address the objective / research question

Word Counts:

- State your total word counts, including introduction, methodology, results, discussion and conclusion.

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